

SECTION 00 63 63

CHANGE ORDER REQUEST FORM

PROJECT Three Rivers Community Kayak Engineering & Permitting No. 03

DATE OF ISSUANCE 5/20/2025 EFFECTIVE DATE 5/20/2025

NASSAU COUNTY BOARD OF COUNTY COMMISSIONERS

COUNTY Contract No.: CM 3501-WA04

CONTRACTOR- Pond & Company Corporation ENGINEER / ARCHITECT- Robert Companion

Description of changes:

Work authorization had a completion date of 7/8/2025, but project is not expected to complete till 12/31/2025. This work authorization needs to be extended to 12/31/2025

Attachments: (List documents supporting change)

CHANGE IN CONTRACT PRICE: Original Contract Price \$ 66,980.92	CHANGE IN CONTRACT TIMES: Original Contract Times Substantial Completion: 7/8/24 (days and dates) Ready for Final Payment: 7/8/24 (days and dates)
Net change from previous Change Orders No. 01 to No. 02 \$ 18,000.00	Net change from previous Change Orders No. 01 to No. 02 365 (days)
Contract Price prior to this Change Order \$ 84,980.92	Contract Times Prior to This Change Order Substantial Completion: 7/8/25 (days and dates) Ready for Final Payment: 7/8/2025 (days and dates)
Net Increase (decrease) of this Change Order \$ 0.00	Net Increase (decrease) of this Change Order 176 (days)
Contract Price with all approved Change Orders \$ 84,980.92	Contract Times with all approved Change Orders Substantial Completion: 12/31/2025 (days and dates) Ready for Final Payment: 12/31/2025 (days and dates)

RECOMMENDED:

 By: Robert Companion
 Engineer/Architect (Authorized Signature)
 6/3/2025
 Date:

APPROVED:

 By: Doug Podiak
 COUNTY (Authorized Signature)
 6/2/2025
 Date:

ACCEPTED:

 By: James McNabb
 Contractor (Authorized Signature)
 6/9/2025
 Date:

BD

CHANGE ORDER APPROVAL FORMPROJECT: Three River Community Kayak Engineering & PermittingCHANGE ORDER NUMBER: 03DATE: 5/20/2025CONTRACT NUMBER: CM3501-WA04PURCHASE ORDER NUMBER (IF APPLICABLE): 24000506TO CONTRACTOR: Pond & Company Corporation

Description:

Adding 176 days to the work authorization completion date, making the completion now 12/31/2025.Reason for Change Order: They are in the final stages of the install of the Kayak launch Pad and need additional time.

Original Contract Sum.....	\$	<u>66,980.92</u>
Net Change by Previous Change Order/Supplemental Agreement.	\$	<u>18,000.00</u>
Contract Sum Prior to This Change Order.....	\$	<u>84,980.92</u>
Amount of this Change Order (Add).....	\$	<u>0.00</u>
New Contract Sum Including this Change Order.....	\$	<u>84,980.92</u>

The Contract Time will be **increased**176 daysPrevious Substantial Completion: 7/8/2025Previous Final Completion: 7/8/2025New Substantial Completion: 12/31/2025New Final Completion: 12/31/2025APPROVED BY: Doug Podiak
Department Head/Managing AgentDATE: 6/2/2025APPROVED BY: Janice Helmer
ProcurementDATE: 6/4/2025APPROVED BY: Chris Lacambra
Office of Management and BudgetDATE: 6/3/2025

APPROVED BY: Denise C. May, Esq., BCS DM
County Attorney

DATE: 6/11/2025

APPROVED BY: [Signature]
County Manager

DATE: 6/11/2025

APPROVED BY: N/A
Chairman

DATE: _____

ATTEST: N/A
Mitch L. Keiter, Clerk of Courts

DATE: _____

Account No(s). 6I007572-563710 C0089 Clerk Finance 6/12/2025



Certificate Of Completion

Envelope Id: 0BC27BD0-5227-4BD3-A9C3-B7D71F659A07
Subject: Pond & Company Corp CM3501-WA04 CO-03 Time Extension
Source Envelope:
Document Pages: 3
Certificate Pages: 6
AutoNav: Enabled
EnvelopeId Stamping: Enabled
Time Zone: (UTC-05:00) Eastern Time (US & Canada)

Status: Completed

Envelope Originator:
Noami Davis
ndavis@nassaucountyfl.com
IP Address: 50.238.237.26

Record Tracking

Status: Original
5/30/2025 9:16:28 AM

Holder: Noami Davis
ndavis@nassaucountyfl.com

Location: DocuSign

Signer Events

Signature

Timestamp

Becky Diden
bdiden@nassaucountyfl.com
Recycle Coordinator
Nassau County BOCC
Security Level: Email, Account Authentication
(None)

Signature Adoption: Pre-selected Style
Using IP Address: 50.238.237.26

Sent: 5/30/2025 9:27:34 AM
Viewed: 6/2/2025 10:20:26 AM
Signed: 6/2/2025 10:20:59 AM

Electronic Record and Signature Disclosure:
Not Offered via Docusign

Doug Podiak
dpodiak@nassaucountyfl.com
Facilities Director
Nassau County BOCC
Security Level: Email, Account Authentication
(None)

Signature Adoption: Pre-selected Style
Using IP Address: 50.238.237.26

Sent: 6/2/2025 10:21:00 AM
Viewed: 6/2/2025 11:23:10 PM
Signed: 6/2/2025 11:23:35 PM

Electronic Record and Signature Disclosure:
Not Offered via Docusign

Robert Companion
RCompanion@nassaucountyfl.com
Deputy County Manager - County Engineer
Nassau County BOCC
Security Level: Email, Account Authentication
(None)

Signature Adoption: Pre-selected Style
Using IP Address: 50.238.237.26

Sent: 6/2/2025 11:23:37 PM
Viewed: 6/3/2025 7:40:10 AM
Signed: 6/3/2025 7:40:27 AM

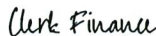
Electronic Record and Signature Disclosure:
Not Offered via Docusign

chris lacambra
clacambra@nassaucountyfl.com
OMB Director
Nassau County BOCC
Security Level: Email, Account Authentication
(None)

Signature Adoption: Pre-selected Style
Using IP Address: 50.238.237.26

Sent: 6/3/2025 7:40:29 AM
Viewed: 6/3/2025 7:43:27 AM
Signed: 6/3/2025 7:43:58 AM

Electronic Record and Signature Disclosure:
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Signer Events	Signature	Timestamp
Lanaee Gilmore lgilmore@nassaucountyfl.com Procurement Director Nassau County BOCC Security Level: Email, Account Authentication (None)	 Signature Adoption: Pre-selected Style Using IP Address: 50.238.237.26	Sent: 6/3/2025 7:44:00 AM Viewed: 6/4/2025 12:49:37 PM Signed: 6/4/2025 12:49:53 PM
Electronic Record and Signature Disclosure: Not Offered via DocuSign		
James McNabb McNabbj@pondco.com Senior Vice President Security Level: Email, Account Authentication (None)	 Signature Adoption: Pre-selected Style Using IP Address: 146.75.236.133 Signed using mobile	Sent: 6/4/2025 12:49:55 PM Resent: 6/4/2025 3:09:40 PM Viewed: 6/4/2025 3:11:21 PM Signed: 6/9/2025 8:40:57 PM
Electronic Record and Signature Disclosure: Accepted: 6/4/2025 3:11:21 PM ID: 8dcb816e-542a-47b7-ada9-92d1845b09ef		
Abigail Jorandby ajorandby@nassaucountyfl.com Deputy County Attorney Nassau BOCC Security Level: Email, Account Authentication (None)	 Signature Adoption: Pre-selected Style Using IP Address: 50.238.237.26	Sent: 6/9/2025 8:40:59 PM Viewed: 6/11/2025 11:43:03 AM Signed: 6/11/2025 11:44:06 AM
Electronic Record and Signature Disclosure: Not Offered via DocuSign		
Denise C. May, Esq., BCS dmay@nassaucountyfl.com County Attorney Nassau County BOCC Security Level: Email, Account Authentication (None)	 Signature Adoption: Pre-selected Style Using IP Address: 2600:1006:b131:8d7:2c97:df1c:d471:604b Signed using mobile	Sent: 6/11/2025 11:44:09 AM Viewed: 6/11/2025 12:20:11 PM Signed: 6/11/2025 12:20:58 PM
Electronic Record and Signature Disclosure: Not Offered via DocuSign		
Taco Pope, AICP tpope@nassaucountyfl.com County Manager Nassau County BOCC Security Level: Email, Account Authentication (None)	 Signature Adoption: Drawn on Device Using IP Address: 50.238.237.26	Sent: 6/11/2025 12:21:00 PM Viewed: 6/11/2025 12:24:37 PM Signed: 6/11/2025 12:24:52 PM
Electronic Record and Signature Disclosure: Not Offered via DocuSign		
Clerk Finance boccap@nassauclerk.com Nassau County Clerk Security Level: Email, Account Authentication (None)	 Signature Adoption: Pre-selected Style Using IP Address: 12.23.69.254	Sent: 6/11/2025 12:24:54 PM Viewed: 6/12/2025 9:13:37 AM Signed: 6/12/2025 9:14:22 AM
Electronic Record and Signature Disclosure: Accepted: 2/4/2021 9:59:11 AM ID: 6238f06a-a4ad-4d45-a7f5-929d04629059		

In Person Signer Events	Signature	Timestamp
Editor Delivery Events	Status	Timestamp
Agent Delivery Events	Status	Timestamp
Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	Status	Timestamp
Carbon Copy Events	Status	Timestamp
Clerk Services bocclerkservices@nassauclerk.com Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via Docusign	COPIED	Sent: 6/12/2025 9:14:25 AM Viewed: 6/12/2025 9:16:04 AM
Procurement Department procurement@nassaucountyfl.com Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via Docusign	COPIED	Sent: 6/12/2025 9:14:26 AM
Jennifer Kirkland jkirkland@nassaucountyfl.com Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Accepted: 10/24/2023 9:00:03 AM ID: 051b8b10-9ce7-49a7-bddd-e95a2069afb9	COPIED	Sent: 6/12/2025 9:14:27 AM
Pamela Nelson pnelson@nassaucountyfl.com Admin Specialist II Nassau BOCC Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via Docusign	COPIED	Sent: 6/12/2025 9:14:28 AM
Witness Events	Signature	Timestamp
Notary Events	Signature	Timestamp
Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	5/30/2025 9:27:34 AM
Envelope Updated	Security Checked	6/4/2025 3:09:39 PM
Envelope Updated	Security Checked	6/4/2025 3:09:39 PM
Envelope Updated	Security Checked	6/4/2025 3:09:39 PM
Certified Delivered	Security Checked	6/12/2025 9:13:37 AM
Signing Complete	Security Checked	6/12/2025 9:14:22 AM
Completed	Security Checked	6/12/2025 9:14:28 AM
Payment Events	Status	Timestamps
Electronic Record and Signature Disclosure		

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You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: bsimmons@nassaucountyfl.com

To advise County of Nassau of your new email address

To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at bsimmons@nassaucountyfl.com and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

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To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an email to bsimmons@nassaucountyfl.com and in the body of such request you must state your email address, full name, mailing address, and telephone number. We will bill you for any fees at that time, if any.

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